

Attention: Tax Department

Subject: Chemical Diversion and Trafficking Act of 1988

The subject Act (Department of Justice, DEA) requires record keeping and reporting of sales, receipts, theft, importation and exportation of selected chemicals used in the production of illegal drugs. We are requesting your assistance in supplying certain information The Whitaker Company must keep on file for its Acetone, Methyl Ethyl Ketone (MEK), Methyl Isobutyl Ketone (MIBK), and Toluene customers.

The Act states that The Whitaker Company must establish the identity of each Acetone, Methyl Ethyl Ketone (MEK), Methyl Isobutyl Ketone (MIBK), and Toluene customers' authorized purchasing agent or agents and have on file each person's signature. Once the authorized purchasing agent(s) has been established, the agent(s) signature must be updated annually. **The Whitaker Company is prohibited from making shipments unless an authorized agent of record places the order.**

To satisfy compliance requirements with the Act and prevent delays in future shipment of Acetone, Methyl Ethyl Ketone (MEK), Methyl Isobutyl Ketone (MIBK), and Toluene, we ask that you complete the information on the following attachment; listing **all** authorized purchasing agents and email/fax the attachment to The Whitaker Company today.

Should you have any questions, please contact your sales representative or call 404.355.8220.

PLEASE SEND SIGNED COPY OF THE FORM TO AccountsReceivable@whitakeroil.com

Email is strongly preferred. Should fax be necessary, send to 404.420.2439

Best Regards,

Kent Bodoh
Chief Financial Officer

The Whitaker Company
1557 Marietta Road NW
Atlanta, GA 30318
404-355-8220
800-221-0521



2023

Customer Name: _____
Address: _____
City, State Zip _____

Please add your signature, printed name and date below, authorizing you as a purchasing agent for Acetone, Methyl Ethyl Ketone, Methyl Isobutyl Ketone, and Toluene for the location address listed above, per the Chemical Diversion and Trafficking Act of 1988.

Signature: _____ Signature: _____

Printed Name: _____ Printed Name: _____

Title: _____ Title: _____

Email: _____ Email: _____

Date: _____ Date: _____

Signature: _____ Signature: _____

Printed Name: _____ Printed Name: _____

Title: _____ Title: _____

Email: _____ Email: _____

Date: _____ Date: _____

Signature: _____ Signature: _____

Printed Name: _____ Printed Name: _____

Title: _____ Title: _____

Email: _____ Email: _____

Date: _____ Date: _____

**Please email to accountsreceivable@whitakeroil.com
or fax to 404.420.2439**

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